

18 December 2020

Dear Parent / Carer,

This wasn't how I had planned to send out my first letter to parents. We were notified yesterday from the Department of Education that students will be returning to school in January using a staggered approach.

This means that students in Year 7 to 10 will not return to school until Monday 11th January 2021. Year 11 will return as planned (including attendance on Monday 4th January 10.30am until 14.30pm as notified by Mr Ruddick) and will receive face-to-face teaching.

Students in Year 7 to 10 are expected to engage in remote learning from Tuesday 5th January until Friday 8th January 2021. All work will be set on Class Charts as we have previously done during lock down, however, we will aim to deliver some 'live' lessons via Teams to some Year 9 and 10 classes. More details to follow. Liaison with teachers will remain via email. All students will be expected to check in with their tutor on Wednesday 6th January at 9am by sending an email.

Any issues with logins for email or Class Charts please contact us on enquiries@cvea.co.uk.

We have a limited supply of laptops to loan to students if your child does not have an appropriate device to complete the work on.

If your child qualifies for free school meals, we will let you know what we will provide once we are notified on the process.

We can offer supervised provision for those parents who are **critical** workers. If you feel that you qualify for this provision then you need to let us know via the enquiries email providing your name, child's name, year group and job role of both parents by 3pm Monday 21st December so that we check eligibility and plan staffing around numbers.

Yours faithfully



Mrs J Owens
Head of School