



COVID-19 PREMISES SPECIFIC RISK ASSESSMENT – D&T, SCIENCE ROOM ADDENDUM



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Appendix Covid19/ Social distancing –Technology, Design & Technology and Science rooms converted to basic classrooms– September 6th 2020

Context: The requirement to place year groups into bubbles for all their lessons.

Food rooms:

- All unnecessary equipment removed from the room, including any sharp equipment, heavy pans etc. which students could exploit when staff are changing rooms
- Exam desks placed in the area to accommodate classes up to 30/32 students
- Gas disengaged, key removed and held by technical staff
- Electric cookers all unplugged and disabled from DB board
- Water turned off, when reinstated Andrew Elsdon to do this. Legionella testing before use.
- Door wedges can be used temporarily during Covid 19 to increase air circulation. There will be no hazardous activity in the rooms.
- To reduce any risk of fire, accident or 'naughty' behaviour when rooms are used as general classrooms and by staff unfamiliar with, and unqualified in the use of these rooms.
- Fire extinguishers to remain, as there are few, if any student issues with them. Review if necessary.

Science rooms (all upstairs)

- All unnecessary equipment removed from rooms into the Science prep room which remains locked to students
- Water isolated, gas turned off, key held by Science Technician
- Door wedges can be used temporarily during Covid 19 to increase air circulation. There will be no hazardous activity in rooms.
- Fire extinguishers are to remain, as there are few, if any student issues with them. Review if necessary.
- All water to be turned off, when used and reinstated and checked by Andrew Elsdon – LA Legionella testing to ensure water is safe.

Technology DT Room

- All large wooden benches moved to the back of the room

- All vices to be removed and stored
- All power leads to be removed
- All equipment to be disabled via the DB board
- Remove as much of the equipment as possible into storage container bought for Covid 19 and D&T prep room
- Those pieces of kit remaining are to be covered over and disabled, all blades removed.
- Padlocks also to be placed on the isolation switches and the key recorded and saved in facilities, D&T prep.
- Remove vacuum kit to prep room.
- Any equipment which could be thrown or tampered with which could cause injury to be removed.
- Classrooms set up for year group bubble Year 9.

Necessary Action

- To reduce the risk of any fire, accident or naughty behaviour when the rooms are used as general classrooms by staff unfamiliar with and unqualified in the use of the D&T room

To be completed by the Individual undertaking the risk assessment:

Name: Gareth Barwell

Job Title: Facilities and Centre Manager

Signature:

Date: 06/09/2020

To be completed by the Senior Manager:

I consider this risk assessment to be suitable and sufficient to control the risks to the health and safety of both employees undertaking the tasks involved and any other person who may be affected by the activities.

Name: Janet Bridges

Job Title: Principal

Signature:

Date: