



Castle View
Enterprise
Academy

Provider Access Policy

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| Author's Name | Mrs E. McDermott |
| Date | December 2017 |
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| Date Ratified by Governing Body | 12 th January 2018 |
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SIGNATURES:

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| Principal | J. S. Bridges |
| Chair of Governors | H. Mottram |

1.0 Introduction

This policy statement sets out the Academy's arrangements for managing the access of providers to students at the Academy for the purposes of giving them information about the provider's education or training offer. This complies with the Academy's legal obligations under Section 42B of the Education Act 1997.

2.0 Student Entitlement

Students in years 8-11 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

3.0 Management of provider access requests

Procedure

A provider wishing to request access should contact:

Mrs Emma McDermott, Assistant Vice Principal / Careers Leader

Telephone: 0191 594 6330

Email: via enquiries@cvea.co.uk marked for the attention of Mrs McDermott

Opportunities for access

A range of events, integrated into the Academy careers programme, will offer providers an opportunity to speak to students and/or their parents:

| | Autumn Term | Spring Term | Summer Term |
|--------|---|--|--|
| Year 8 | Career Speed Dating Business Breakfast (employer / training providers / FE / HE talk programme) Assembly programme | Life skills lessons – careers modules Preparing for KS4 options assembly and tutor group activities National Careers Week Assembly programme Business Breakfast (employer / training providers / FE / HE talk programme) | Life skills lessons – careers modules Assembly programme Business Breakfast (employer / training providers / FE / HE talk programme) Careers Fair |

| | Autumn Term | Spring Term | Summer Term |
|----------------|---|---|--|
| Year 9 | Career Speed Dating Business Breakfast (employer / training providers / FE / HE talk programme) Assembly programme | National Careers Week Business Breakfast (employer / training providers / FE / HE talk programme) Assembly programme National Careers Week | Assembly programme Business Breakfast (employer / training providers / FE / HE talk programme) Careers Fair Careers modules (tutor activities) |
| Year 10 | Building My Skills careers programme Business Breakfast (employer / training providers / FE / HE talk programme) Assembly programme | Building My Skills careers programme Business Breakfast (employer / training providers / FE / HE talk programme) Assembly programme National Careers Week | Building My Skills careers programme Work Experience Work Discovery Week Business Breakfast (employer / training providers / FE / HE talk programme) Assembly programme Careers Fair |
| Year 11 | Careers guidance interviews Post 16 pathways (parents' information sessions) Year 11 Subject (Parents') Evening Post 16 pathways (tutor activities and assembly programme) Business Breakfast (employer / training providers / FE / HE talk programme) | Careers guidance interviews Business Breakfast (employer / training providers / FE / HE talk programme) Assembly programme National Careers Week | Business Breakfast (employer / training providers / FE / HE talk programme) Year 11 GCSE Results Day |

Please speak to Mrs McDermott to identify the most suitable opportunity for you. The Academy policy on safeguarding ([please see our website](#)) sets out the Academy's approach to allowing providers into the Academy as visitors.

Premises and Facilities

The Academy will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The Academy will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader (Mrs McDermott) or a member of the IAG team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature for the careers library within the Learning Resource Centre. The Learning Resource Centre is available to students at lunch, break times and after school.

