



## Pool Party Booking Confirmation

**Thank you for choosing the Castle View Community & Fitness Centre as the venue for your child's Birthday Party. Please read the information below carefully and sign your party booking form once you have done so.**

### Pool Parties

All guests arriving for pool parties may gather in the Reception area of the centre. Approximately 5 minutes before the party start time, your group will be permitted to enter the changing rooms to change into swim wear. Under no circumstances must anyone enter the changing rooms without the knowledge of centre staff. The party may enter the water on instruction of the lifeguard. For Aqua Run parties, swimmers **will** be asked to swim a length of the pool before they are able to use the inflatable. This is purely a precautionary measure. All bathers will be expected to follow instruction from the lifeguards. Anyone failing to follow instruction repeatedly may be asked to leave the pool.

**PLEASE NOTE:** *There are no spectator facilities. Parents or non-bathers are **not** permitted on poolside. One person may be allowed to stay to supervise if socks and shoes are removed; this decision lies with the lifeguards on duty. Please make guests aware of this prior to your party to avoid disappointment on the day.*

The balance for parties must be paid, in full, 7 days prior to your party. Should this not happen your booking may be forfeited.

The balance for your party is £\_\_\_\_\_ which must be paid by \_\_\_\_\_.

### Important Information

- An adult **MUST** accompany all children under 5 years on a one-to-one basis
- All children aged 5, 6 or 7 years must be accompanied by an adult on a one-to-two basis
  - Should these ratios not be adhered to admission to the pool **will** be refused.
- For Child Protection reasons children aged 9 and over must use the appropriate sex or family changing rooms.

The Castle View Community & Fitness Centre and Castle View Enterprise Academy are **NON-SMOKING** premises. Anyone wishing to smoke **MUST** leave the building and car park area altogether.

**NO ALCOHOL** is permitted. Anyone found to be drinking alcohol or under the influence of alcohol will be asked to leave the premises immediately.

*At the centre we aim to provide the best possible standards in customer satisfaction and each party or any other activities taking place within the centre has a right to expect a high standard from our staff. We therefore request that all customers who make a booking with us accept liability for any damage that may occur during your booking. This means that should there be any damage or vandalism in the centre during your usage, you will accept full responsibility and by signing the declaration you will therefore agree to pay for any repairs as appropriate. We sincerely hope that this situation will not arise and would like to thank you for your cooperation in this matter.*

**Castle View Community and Fitness Centre is committed to safeguarding and promoting the welfare of children and young people. We expect all staff, visitors and volunteers to share this commitment.**